

Johnson Controls-Hitachi Air Conditioning India Limited

CIN: L29300GJ1984PLC007470, Regd. Office: 9th Floor,
Abhijeet-1, Mithakhali Six Roads, Ahmedabad : 380 006
Ph:91(79)26402024, e-mail: parag.dave@jci-hitachi.com, Site: www.hitachiaircon.in

Notice to members

Notice is hereby given that Annual General Meeting (AGM) of the Company will be held on 15.09.2021 at 10.00 a.m. through Video conferencing (VC)/ Other Audio Video Means (OAVM) facility in compliance with the provisions of the Companies Act, 2013 read with General Circular 14/2020 dated 08.04.2020, 17/2020 dated 13.04.2020, 20/2020 dated 05.05.2020 and 02/2021 dated 13.01.2021.

Notice of Annual General Meeting (AGM) and Annual Report for the year ended 31st March, 2021 will be sent only by mail to those members whose mail-id is registered with the Company or with Depositories. Members can join meeting through VC/OAVM only. Instruction for joining the meeting and to participate in remote e-voting or casting vote during AGM are provided in Notice of AGM. Notice of AGM will also be available on website of the Company (www.hitachiaircon.in/investors), website of NSE (www.nseindia.com) and BSE (www.bseindia.com) and on the website of CDSL i.e. www.evotingindia.com.

Members holding shares in physical form or who have not registered their e-mail address with RTA / Company / Depositories can obtain Notice of AGM from Website of the Company. Login details are provided in the Notice of AGM. In case member needs any assistance or wish to register e-mail address, please send mail to RTA (ahmedabad@linkintime.co.in) / Company (parag.dave@jci-hitachi.com). To avail e-voting password, send e-mail alongwith scan copy of self-attested Pan Card and other identification proof.

A person whose name is recorded in the register of members or in the register of beneficial owners maintained by the depositories as on the cut-off date i.e. 08.09.2021, shall be entitled to avail the facility of remote e-voting / during AGM. The e-voting period commences on 12.09.2021 (9:00 am IST) and ends on 14.09.2021 (5:00 pm IST). Remote e-voting shall not be allowed beyond the said date and time. A member may participate in e-voting during the AGM.

Shareholders who have acquired shares and become members of the Company after the date of e-mailing of notice may obtain the login id and password from Registrars and Share Transfer Agent (RTA).

In case of any grievance connected with facility for voting by electronic means please contact RTA: Mr. Nilesh Dalwadi, Sr. Executive Officer, Link Intime India Pvt. Limited, 506-508, Amarnath Business Centre-1 (ABC-1), Besides Gala Business Centre, Nr. St. Xavier's College Corner, Off. C G Road, Ahmedabad 380006, Gujarat, Ph. No. 079-26465175.

Place : Ahmedabad
Date : 23.08.2021

**By order of the Board,
Parag Dave
Company Secretary**